ISTINYE UNIVERSITY
(MEDICAL DOCUMENTATION AND SECRETERIA PROGRAMME)

1st SEMESTER

CODE	COURSE	T	P	ECTS	Language of Instruction
TDS 101	Communication in Health Services	3	0	5	TR
TDS 103	Medical Documentation I	3	0	6	TR
TDS 102	Office Management and Secretarial	2	0	3	TR/EN
TDS 105	Medical Terminology	2	0	3	TR
TDS 001	Information and Communication Systems Literacy	2	1	4	TR
ATA 111	Atatürk's Principles and History of Turkish Revolution I	2	0	2	TR
İNG 111	English I	2	0	2	TR
TURK 111	Turkish Language I	2	0	2	TR
TDS 107	Occupational Ethics	2	0	3	TR
TOTAL		**20**	**1**	**30**	

2nd SEMESTER

CODE	COURSE	T	P	ECTS	Language of Instruction
TDS 114	Hospital Information Systems	1	2	5	TR
TDS108	Computer Applications	2	1	5	TR
TDS 104	Medical Documentation II	3	0	6	TR
ATA 121	Atatürk's Principles and History of Turkish Revolution II	2	0	2	TR
İNG 121	English II	2	0	2	TR
TURK 121	Turkish Language II	2	0	2	TR
	Elective Course	2	0	3	TR
	Elective Course (UNI)	2	0	5	TR
TOTAL		**16**	**3**	**30**	

3rd SEMESTER

CODE	COURSE	T	P	ECTS	Language of Instruction
TDS201	Professional Practices I	0	16	8	TR
TDS 203	Medical Documentation III	3	0	6	TR/EN
TDS 208	Medical Secretariat	2	0	3	TR
TDS 281	Internship	0	14	5	TR
	Elective Program	2	0	3	TR/EN
SEG 001	Manifesto of İstinye I	0	1	1	TR
	Elective Course	2	0	2	TR/EN
	Elective Course	2	0	2	TR/EN
TOTAL		**13**	**26**	**30**	

4th SEMESTER

CODE	COURSE	T	P	ECTS	Language of Instruction
TDS202	Professional Practices II	0	16	8	TR
TDS204	Medical Documentation IV	3	0	6	TR
TDS 207	Health Insurance	2	0	3	TR
	Elective Course (UNI)	2	0	5	TR/EN
	Elective Course	2	0	2	TR/EN
	Elective Course (UNI)	2	0	5	TR/EN
SEG 002	Manifesto of İstinye I	2	0	1	TR
TOTAL		**13**	**16**	**30**	

DESCRIPTION
T: Theoric
P: Practice
ECTS: European Credit Transfer System
Language of Instruction: Defines the medium of the course regardless of the language of instruction of the department.

Elective Major Area Courses

CODE	COURSE	T	P	ECTS	Language of Instruction
TDS005	Beautiful Speech and Diction	2	0	3	
TOTAL		**0**	**0**	**0**	