

**2023-2024 ACADEMIC YEAR
FALL-SPRING TERM
ERASMUS+ APPLICATION ANNOUNCEMENT
Student Mobility for Studies (SMS)**

WHAT IS STUDENT MOBILITY FOR STUDIES?

This mobility activity is carried out within the framework of the Higher Education Erasmus Declaration and the existing inter-institutional agreements of the Higher Education Institution. *(Mobility for Studies is carried out only between partner institutions, it will not be possible to carry out mobility with a higher education institution that is not a partner one.)*

The activity consists of a student who is registered in a higher education institution and performing a part of his/her education in a higher education institution abroad which is partnered with an inter-institutional agreement.

The students who will participate in the activity must be full-time students. Graduated students/students who froze their education cannot benefit from the mobility for studies.

The minimum period of mobility for studies is 3 full months, or 1 semester and the maximum period is 12 full months.

The duration of the mobility must be carried out without interruption. Term breaks (semester breaks) and official holidays are not considered as interruptions in mobility for studies.

CRITERIA FOR SELECTION

Minimum Requirements:

In order to participate in the mobility, students must first meet the following requirements:

- 1- The student must be a **full-time student** enrolled in a higher education program in any of the formal education levels (first, second or third level) within the higher education institution,
- 2- The cumulative grade point average of the first cycle students (*associate/undergraduate degree*) should be at least **2.20** out of **4.00**,
- 3- The cumulative grade point average of the second and third cycle students (*graduate/doctorate level*) should be at least **2.50** out of **4.00**,

NOTE: The graduation grade obtained at the previous higher education level is used for the students who applied for the first semester at the master and doctorate level and have not yet formed a transcript in the higher education institution where the election was made.

- 4- Having enough ECTS credit load for learning mobility
- 5- If the student benefited from Erasmus+ and Lifelong Learning (LLP) within higher education mobility activities in the current education level, the total duration of the new activity and the previous one should not exceed 12 months in total.

Criteria	Weighted Point
Academic Success Level	%50 (Out of 100 points)
Language Proficiency Level	%50 (Out of 100 points)
Children of veterans and of those died during military service	+15 points
Students with disabilities (provided that the disability is documented)	+10 points
Students who have been granted protection, care and housing within the scope of Social Services Law No. 2828	+10 points
Prior participation (with or without grant)	-10 points
Participating in mobility in the country of citizenship	-10 points
Although selected, non-participation in mobility without notice during the given period of time	-10 points
Applying for two mobility programs at the same time (deduction will be made from the mobility program of the student's choice)	-10 points

*Students who want to waive from their right to attend Erasmus mobility have to notify their waiver **within 15 days** from the date of announcement of the results. Otherwise, a reduction of **“10 points”** will be applied to their next Erasmus mobility application.

If students who did not take the Foreign Language Exam following the application without any force majeure reapply to any mobility activity within the scope of higher education, **“5 points” will be deducted from their weighted selection scores.

Students studying in **double major** can only apply for mobility from **one major** in the same application period.

GRANT SUPPORT

Grants are given to students to help them with the additional costs incurred during their stay abroad.

Grants are only **contributions**, not to cover the student's full costs of the activity.

The countries where student mobility activities can be carried out were divided into 3 groups according to their standard of living and monthly learning and internship grants were determined for the country groups.

The groups of countries and the amount of grants to be given to the students going to these countries are given in the table below.

Country Groups	Hosting Countries for Mobility	Monthly Grand for Studies (Euro)	Monthly Grand for Traineeships (Euro)
1st and 2nd Group Countries	Germany, Austria, Belgium, Denmark, Finland, France, Southern Cyprus, the Netherlands, Ireland, Spain, Sweden, Italy, Iceland, Liechtenstein, Luxembourg, Malta, Norway, Portugal, Greece	600	750
3rd Group Countries	Bulgaria, Czech Republic, Estonia, Croatia, North Macedonia, Latvia, Lithuania, Hungary, Poland, Romania, Serbia, Slovakia, Slovenia	450	600

No additional support is provided to students for round-trips between program countries for study and internship mobility.

Students are paid in 2 installments, **80% of the grant is paid before the mobility** and **20% upon the successful completion of the mobility** (*Students have to show a success level of 2/3*). Payments are made in Euro.

Students can participate in mobilities without grant. Students without grant are also subject to general evaluation along with other applicants and go through the same process as the students with grant.

The difference of the student without grant is that the student is not included in the budget calculations and is not paid. The absence of a grant is not a justification for the student not being involved in the selection process.

STUDENT MOBILITY TO THE COUNTRIES THAT ARE NOT AFFILIATED WITH THE PROGRAM (INTERNATIONAL MOBILITY)

Our university has allocated 20% of the KA 131 Mobility for Studies grant to send students to the countries (1-14 Regions) not related to the Program in the table below.

Groups of countries that are not related to the program and the monthly grant amounts for students going to these countries are given in the table below:

Host Country	Monthly Grant for Studies (Euro)	Monthly Grant for Traineeships (Euro)
1-4 ve 6-13. Region Countries	600	700
5. ve 14. Region Countries	700	750

COUNTRIES THAT ARE NOT RELATED TO THE PROGRAM (REGION 1-14 COUNTRIES)

Western Balkans (Region 1)	Albania, Bosnia and Herzegovina, Kosovo, Montenegro
Eastern Partnership countries (Region 2)	Armenia, Azerbaijan, Belarus, Georgia, Moldova, Territory of Ukraine as recognised by international law
South Mediterranean countries (Region 3)	Algeria, Egypt, Israel, Jordan, Lebanon, Libya, Morocco, Palestine, Syria, Tunisia
Russian Federation (Region 4)	Territory of Russia as recognised by international law
Region 5	Andorra, Monaco, San Marino, Vatican City State
Region 6 Asia	Afghanistan, Bangladesh, Bhutan, Cambodia, China, DPR Korea, India, Indonesia, Laos, Malaysia, Maldives, Mongolia, Myanmar, Nepal, Pakistan, Philippines, Sri Lanka, Thailand and Vietnam
Region 7 Central Asia	Kazakhstan, Kyrgyzstan, Tajikistan, Turkmenistan, Uzbekistan
Region 8 Latin America	Argentina, Bolivia, Brazil, Colombia, Costa Rica, Cuba, Ecuador, El Salvador, Guatemala, Honduras, Mexico, Nicaragua, Panama, Paraguay, Peru, Venezuela
Region 9	Iran, Iraq, Yemen
Region 10	South Africa
Region 11 ACP	Angola, Antigua+B8 and Barbuda, Bahamas, Barbados, Belize, Benin, Botswana, Burkina Faso, Burundi, Cameroon, Cape Verde, Central African Republic, Chad, Comoros, Congo, Congo - Democratic Republic of the, Cook Islands, Djibouti, Dominica, Dominican Republic, Equatorial Guinea, Eritrea, Ethiopia, Fiji, Gabon, Gambia, Ghana, Grenada, Guinea, Guinea-Bissau, Guyana, Haiti, Republic of Côte d'Ivoire, Jamaica, Kenya, Kiribati, Lesotho, Liberia, Madagascar, Malawi, Mali, Marshall Islands, Mauritania, Mauritius, Micronesia- Federated States of, Mozambique, Namibia, Nauru, Niger, Nigeria, Niue, Palau, Papua New Guinea, Rwanda, Saint Kitts And Nevis, Saint Lucia, Saint Vincent And The Grenadines, Samoa, Sao Tome and Principe, Senegal, Seychelles, Sierra Leone, Solomon Islands, Somalia, South Sudan, Sudan, Suriname, Eswatini, Timor Leste - Democratic Republic of, Tanzania, Togo, Tonga, Trinidad and Tobago, Tuvalu
Region 12 Industrialised Gulf Cooperation countries	Bahrain, Kuwait, Oman, Qatar, Saudi Arabia, United Arab Emirates.
Region 13 Other Industrialised countries	Australia, Brunei, Canada, Chile, Hong Kong, Japan, (Republic of) Korea, Macao, New Zealand, Singapore, Taiwan, United States of America, Uruguay
Region 14	Faroe Islands, Switzerland, United Kingdom

ADDITIONAL GRANT OPPORTUNITY AND BENEFIT METHODS FOR STUDENTS WITH RESTRICTED ECONOMIC FACILITIES

In addition to the monthly grant amounts specified in the Grant Table, students with financial difficulties may be provided with an additional grant of 250 € per month from the relevant mobility budget, provided that they comply with the following scope and request to get the grant, if they document their situation.

- 1) Those who are subject to Law No. 2828 (Those who have a protection, care or shelter decision by the Ministry of Family and Social Services pursuant to Law No. 2828)
- 2) Students for whom protection, care or accommodation decision has been taken within the scope of Child Protection Law No. 5395
- 3) Those who do not have other parent's income and receive orphan's pension

4) Children of Martyrs/Veterans

5) Those who are entitled to a disability pension for themselves and their families (It is sufficient to submit a document proving that the student or parents/legal guardians of the student has received financial support from municipalities, public institutions and organizations (Ministries, Social Assistance and Solidarity Foundations, General Directorate of Foundations, Kızılay, AFAD) at the time of his Erasmus application.)

6) Disabled (Disabled people with a disability rate of at least 70% documented by the Disability Health Board report in the "Regulation on Disability Assessment for Adults" published in the Official Gazette dated February 20, 2019 and numbered 30692)

7) Students who have one of their parents or their guardians over 65 years old and who receive disability or needy pension within the scope of the Law No. 2022, dated 01.07.1976, on Pensions for Those who are in Need, Powerless and Orphaned Turkish Citizens and Disabled and Turkish Citizens that are In Need.

Credit and Dormitories Institution (*Kredi ve Yurtlar Kurumu*) scholarships and similar scholarships, other grants, aids and scholarships in the nature of success scholarships, and one-time aids are not considered within the scope of financial aid.

EXTENSION OF THE ACTIVITY PERIOD

If the student wants to extend the activity period, his/her request is evaluated by the Erasmus Office and the faculty/department officials of the student. Depending on the approval of the institution and the academic status of the student, it is possible, but not obligatory to extend the period.

The following requirements must be met for extension:

- 1- The extended period must follow the current term without any interruption (Holidays and term breaks are not considered as interruption.)

NOTE: If the host institution deems appropriate; provided that the mobility is completed before the end date of the project, mobility can be made in the fall period following the spring term. No grant is paid for the gaps between the spring and fall semesters.

- 2- In order to extend the deadline, **the request must be submitted no later than 1 month before the originally scheduled mobility ending date.** If the request is accepted by all parties, the Grant Agreement should be amended (*in case of sufficient grant*) and all necessary procedures for extension of the term should be completed.

The minimum duration of Student Mobility for Studies is 3 months. The minimum durations cannot be reduced except for force majeure. **In case the mobility period is below the minimum, the grant payment is not made for that mobility.**

ACADEMIC FEES

The host higher education institution cannot request any academic fee from Erasmus+ students. The academic fee includes tuition, enrollment fee, exam fee, laboratory fee and library fee.

However, for the fees required for insurance, residence permits, student transportation cards, academic material copying and use of laboratory products, the host higher education institution will charge the same fee that applied to other students.

Students must be enrolled in their home higher education institution by paying their normal fees/tuitions (if they do so) for the period they attend abroad. Prior to the grant payment, the financial eligibility of the relevant student will be checked.

Date of Application: NOVEMBER 7th, 2022 – DECEMBER 16th, 2022

Application Form:

<https://erasmus.istinye.edu.tr/en/application-form/student-mobility-for-studies-for>

Documents to be Submitted during Application:

- 1- Current Transcript

Responsible Unit: International Relations Directorate

Topkapı Campus: Ground Floor, Z10 and Z11

Vadi Campus: 4th Floor, 426

Name of Vocational School/Faculty/Institute to Apply: All Vocational School/Faculty/Institute students can apply to the relevant announcement.

*Whether a bilateral agreement is concluded with the host institution is checked for the applicants who pass the exam and are included in the main list. **In case the student does not want to carry out a mobility** within the scope of the existing agreement/s or in the absence of a bilateral agreement, an action plan is created to have an agreement for the relevant department/program with the support of the related vocational school/faculty/institute Erasmus coordinator and the acquired right of the student is transferred to the next term, taking into account the project duration.

The link of the current vocational school/faculty/institute Erasmus coordinator list is as follows:

<https://erasmus.istinye.edu.tr/en/erasmus-coordinators>

The list of existing agreements is available in the following link;

<https://erasmus.istinye.edu.tr/partner-universities>

Quota: 6 (For mobilities to the countries not affiliated with the program, the number of quota is 1 out of 6.)

*The quota mentioned above; It is the total quota determined for all Vocational School/Faculties/Institutes.

**All Vocational School/Faculties/Institutes will be evaluated in the general order without any quota classification.

***The quota is determined by calculating the grant budget that is allocated by Turkey's National Agency on one term (5 months), taking 1st grant group into consideration. If the grant is increased, applications of the students on the waiting list will be evaluated.

****Students on the waiting list will be able to benefit from mobility without a grant upon request.

Number of Days with Grants: The mobility for education is planned to be funded with grants for maximum 5 months, one term (fall&spring). The number of days with grants will become definite upon the closure of applications and will be announced along with main/waiting list.

IMPORTANT INFORMATION:

- Minimum B2 level foreign language result will be requested in student selection, applications of students who cannot submit one of the accepted exam results will not be evaluated.
- Students who have the following TOEFL IBT and TOEFL IBT Home Edition exam results will be exempted from the foreign language exam to be held at our university.

Exam Type	Point Intervals	Point Status
TOEFL IBT or TOEFL IBT Home Edition	75-83	65
	84-95	75
	96-107	85
	108-120	95

The scores of our students whose TOEFL IBT or TOEFL IBT Home Edition scores are 120 will be calculated out of 100.

*Students who do not have the scores above are required to participate in the exam that will be held by our Foreign Languages Department. *(English Preparatory Exam (ISTEP) will not be evaluated as an eligible exam type.)*

** The validity period of the documents is 2 years

***For further information on language exam please contact Foreign Languages Department (erasmusenglishexam@istinye.edu.tr)

