

Erasmus+

**OUTGOING STUDENT  
MOBILITY**

## 01 What is Erasmus+ and Why Should You Apply?

Erasmus+ is the European Union's exchange program that gives students the opportunity to study or intern abroad. It supports student and staff exchanges between universities across Europe.

### Through Erasmus+, you can:

- Study abroad for one semester or a full academic year at one of our partner universities.
- Complete an internship/traineeship of at least two months at a company, research center, or institution related to your field.

## 02 Types of Mobilities:

**A Student Mobility for Studies:** This refers to studying at a partner university abroad for one semester or a full academic year as part of your degree. The mobility is carried out under an official interinstitutional agreement between Istinye University and the host institution.

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**B Student Mobility for Traineeship:** This refers to completing an internship abroad for a minimum of two months at a company, research institute, laboratory, or organization related to your academic field.

## 03 Criteria and Evaluation:

### Application Criteria:

**Associate/Bachelor's Degree:** Minimum cumulative GPA of 2.20 out of 4.00

**Graduate Degree:** Minimum cumulative GPA of 2.50 out of 4.00

### Evaluation Criteria:

**GPA:** 50% of the total score

**Language Level:** 50% of the total score

### Points:

Student applications are evaluated and ranked based on a points system.

**Each applicant receives a total score calculated from:**

- Academic performance (GPA)
- Language proficiency
- Previous Erasmus+ participation within Istinye University
- Special conditions

Students with the highest scores are selected, depending on available quotas and partner university placements.

## 04 Partner Universities:

- A** Partner universities are foreign institutions that have signed an interinstitutional agreement with Istinye University under the Erasmus+ program.
- B** Mobility for studies can only take place at partner universities. It is not possible to carry out mobility with institutions that do not have an official Erasmus+ agreement with Istinye University.
- C** Mobility for traineeship does not require a partner university agreement. Students are responsible for finding a host organization abroad, and the necessary documents must be signed between the student, Istinye University, and the host institution.

\*For more information about partner universities, please refer to the following link:

<https://erasmus.istinye.edu.tr/en/partner-universities>

## 05 Grants:

- A** Erasmus+ grants provide monthly financial support to help cover additional costs during your study or internship abroad. They are contributions, not full scholarships, and may not cover all living expenses.
- B** The grant amount is fixed monthly and depends on the country of destination, as living costs vary between countries.
- C** **Grants are paid in two installments:**
  - 80%** is paid before or at the start of your mobility.
  - 20%** is paid after you return and submit all required documents (if completed successfully)
- D** To receive the full grant, you must attend your courses or internship as planned and complete all documentation on time.

\*Students may also participate in Erasmus+ without receiving a grant.

\*For more information about grants, please refer to the following link:

<https://erasmus.istinye.edu.tr/en/student-mobility/outgoing>

## 06 Countries Included and Not Included:

- A Countries Included:** These are countries that are either part of the European Union or are officially included in the Erasmus+ program through formal agreements. This group includes both EU member states and certain non-EU program countries.
- B Countries Not Included:** These are countries outside the Erasmus+ program. In some cases, mobility to these countries is possible under certain conditions:
  - Istinye University has allocated 20% of the Student Mobility grant budget for mobilities to countries not included in the Erasmus+ program.
  - If you choose a host institution in a non-included country, a bilateral agreement must be signed between Istinye University and the host institution for both study and traineeship mobilities.

For more information about the countries included, please refer to the following link:

<https://erasmus.istinye.edu.tr/en/student-mobility/outgoing>

## 07 How to Apply:

- **Check the application period.**  
*Applications usually open between November and December each year.*
- **Log in to the Turna Portal website and find Istinye University's Erasmus+ announcement.**  
*Read the details carefully and complete your application through this website:*  
<https://turnaportal.ua.gov.tr/giris>
- **Read the Istinye University's Erasmus+ announcement carefully.**  
*The announcement is available on the Turna Portal website and includes important details about the process.*
- **Submit your application.**  
*Fill out the application form and upload the required documents through the Turna Portal website.*
- **Wait for the evaluation process.**  
*Applications will be evaluated, and results are typically announced in January or February on our website.*
- **Begin your Erasmus+ mobility process if selected.**  
*The Erasmus Office will guide you through the next steps after selection.*

## 08 What Happens After You're Selected?

Once you're selected, you'll officially begin your Erasmus+ mobility process, which is divided into three stages:

### A Before Mobility

- Attend the orientation session.
- Prepare and sign your Learning Agreement (your planned courses or internship tasks, approved by all parties).
- Complete the necessary paperwork, including visa, insurance, and accommodation arrangements.

### B During Mobility

- Follow your approved course or internship plan.
- Stay in contact with your Erasmus+ coordinator.
- Submit any required documents or updates on time.

### C After Mobility

- Submit your Transcript of Records or internship evaluation.
- Complete the final report and remaining documents.
- Receive the remaining 20% of your grant, once everything is submitted and approved.

\*Check our website for presentations and detailed documents that explain the Erasmus+ mobility process step by step.

## 09 Guidance Every Step of the Way

All Erasmus+ announcements, detailed information, and related documents are regularly updated on the website. The website should be checked frequently to follow the process accurately.

You don't need to know everything right away. If you're selected, our office will guide you through each step of the process, *from preparing your documents to your departure.*

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