

2018-2019 ACADEMIC YEAR ERASMUS + APPLICATION ANNOUNCEMENT

Student Mobility for Studies (SMS)

This activity is an opportunity for a student enrolled to any higher education institution to complete part of his studies at a foreign higher education institution which is the partner of his current higher education institution as per the agreement concluded between them. Activity period may be between 3 to 12 months of the same academic year, applicable separately for each education grade (1 term, 2 terms or 3 terms depending on the education systems of some countries). Education grade means associate degree/undergraduate, graduate and post-graduate grades.

The first grade students of the associate degree and undergraduate programs and the students who have already graduated cannot apply to this mobility activity.

Only full time students can apply to this activity. Students are expected to be sent abroad to attend courses with 60 ECTS credits for a full academic year, 30 ECTS credits for each term of a two-term academic year and 20 ECTS credits for each term of a three-term academic year in order to carry out abroad the studies they are required to carry out as per their diplomas/grades. The credits earned from the attended program will be fully recognized and the credits failed to be earned will be tried to be obtained at the home institution.

Minimum Requirements

Students must meet the below minimum requirements to take part in the activity:

- 1- Student must be a full-time student enrolled in a higher education program at any of the formal education grades (first, second or third grade) within a higher education institution;
- 2-a) First grade students must have a minimum cumulative grade point average of 2.20/4.00;
- b) Second and third grade students must have a minimum cumulative grade point average of 2.50/4.00;
- 3-Student must have sufficient ECTS credit workload for the education mobility;
- 4- If a student benefitted from higher education mobility activities during Erasmus+ and Life Long Learning (LLP) period within the current education grade, the total duration cannot exceed 12 months including the new activity.

For the higher education institutions applying the 100-point grading system, whether the minimum grade average requirement is satisfied is determined by using the equivalents in the grade conversion schedule prepared by the Higher Education Board.

The criteria for evaluation and weighted points to be used for evaluating mobility applications are as follows:

Criterion	Weighted Points
Level of academic success	50% (out of a total of 100 points)
Language proficiency level	50% (out of a total of 100 points)
Children of veterans and of those died during military service	+15 points
Students with disabilities (provided that the disability is documented)	+10 points
Students with protection, maintenance or accommodation resolutions as per the Social Services Law No. 2828	+10 points
Prior participation (with or without grant)	-10 points
Participating in mobility in the country of citizenship	-10 points

*The international foreign language exam results (TOEFL- IELTS) submitted for the application will be evaluated by the Department of Foreign Languages of our University. The candidates who do not have any international foreign language exam result certificate must take the foreign language exam to be organized by the Department of Foreign Languages.

Grant Support

Students are awarded grants to contribute to their additional expenses related to being abroad during the activity period spent abroad. Grants are contributory only and are not for covering all expenses of students related to activity.

Countries where student mobility activities can take place are divided in three groups according to the levels of living standards, and monthly education and placement grants are determined for country groups. Country groups and monthly grant amounts to be given to students going to such countries are provided in the below table:

Country Groups	Host Countries in Mobility	Monthly Grant for Education (euros)
Group 1 and 2 Program Countries	United Kingdom, Denmark, Finland, Ireland, Sweden, Iceland, Liechtenstein, Luxembourg, Norway, Germany, Austria, Belgium, France, South Cyprus, Holland, Spain, Italy, Malta, Portugal, Greece	500
Group 3 Program Countries	Bulgaria, Czech Republic, Estonia, Croatia, Latvia, Lithuania, Hungary, Macedonia, Poland, Romania, Slovakia, Slovenia, Turkey	300

***Students will not be supported additionally for round-trip travels between program countries for education and mobility for placement.**

A grant is awarded partly or wholly for the activity periods of the students, or no grant is given to the students in case of “zero-grant” activities. If a grant is awarded partly for the activity period, the period to be awarded with grant cannot be less than 3 months for the education mobility and 2 months for the mobility for placement.

Student contributions are made in two installments, i.e. 80% before mobility and 20% upon successful completion of mobility activity. Payments are made in euros.

Students without a grant are also subject to general assessment together with other applications and go through the same process with the students receiving grants. The difference of zero-grant students is that they are not included in budget calculations and that no payment is made to them. **The fact that the students do not get any grants does not mean that they will not be included in the selection process.**

Extension of Activity Period

If a student applies for the extension of his initial activity period, his request will be evaluated by Erasmus office and the faculty/department officers of the student. Extension may be granted but is not obligatory, depending on the approval of the host institution and the academic level of the student.

The following requirements must be met for extension:

- The extended period must follow the current term without any interruption (Holidays and term breaks are not considered as interruption. Spring term cannot be extended to attend the autumn term of the next year).
- Necessary arrangements (conclusion of an additional agreement, renewal of education agreement etc.) must be completed within minimum 1 month before the end of the current planned activity period.
- The extended period must not exceed the expiration date of the agreement concluded by and between the Center and the higher education institution.
- If a higher grant than the one in the agreement concluded with the student applies for the extended period, an additional agreement must be signed with the student.

If the students extend their activity periods, grant will be provided for the extended period if sufficient grants are available in the related activity budget. If the available budget does not cover the extended periods of all students applying for extension, the students to be provided with grants will be determined in line with principles of objectivity and transparency by taking into consideration their achievement level at the first application.

Returning Before the Planned Activity Period Ends

As mentioned in the General Call for Proposals announced by the European Commission, the minimum duration of student education mobility activities is 3 months. The minimum durations cannot be extended except for force majeure.

If a student returns from the mobility activity earlier than the planned period due to force majeure (compelling reasons, familial reasons, health issues, natural disasters etc.), the amount of grant

corresponding to the period spent abroad is given to the student. If the amount paid is more than the grant calculated for the time spent, the excessive amount is required to be returned.

Suspension of Activity Period

If a student has to return before the end of the minimum activity period due to a personal force majeure, the student is allowed to repeat his activity provided that the following requirements are met:

- The new activity must be of the same type of the previous activity which could not be completed.
- A new education agreement must be concluded.

If a student who stayed more than the minimum activity period has to return due to a personal force majeure, they are not allowed to return to compensate the incomplete activity.

With regards to the incidents involving students returning before completing the stipulated activity period due to general force majeure (natural disasters, strikes, etc. in host region), the National Agency and the European Commission examine each case separately to make a collective decision for situations such as the acceptance or repeating of the activity.

Academic Fees

The host higher education institution cannot request the payment of any academic fee from Erasmus+ students. The academic fee includes tuition, enrollment fee, exam fee, laboratory fee and library fee.

However, for the fees required for residence permits, student transportation cards, academic material copying and use of laboratory products, the host higher education institution will charge the same fee that applies to other students.

Students must enroll to their home higher education institution by paying their normal fees/tuitions for the period they attend international activity. Students cannot freeze their enrollment to their home higher education institution during the activity period.

Local Grants and Scholarships

The home higher education institution is obliged to ensure the maintenance of the existing higher education scholarships and loans of the students who take part in the mobility activities during their activities abroad. Such entitlements cannot be terminated, interrupted and decreased for the education/placement activity period of the student abroad.

The higher education institutions cannot restrict the right of the students who qualify for local scholarships or loan applications to benefit from Erasmus+ grants. Students who are not qualified for applying to local scholarships or loans can apply for Erasmus+ grant.

Documents to be Submitted during Application:

- 1- Application Form
- 2- Current Transcript

Date of Application: JULY 03, 2019 - AUGUST 02, 2019

Place of Application: Directorate of International Programs

Name of College/Faculty/Institute to Apply: All College/Faculty/Institute students can apply to the relevant announcement.

- Whether a bilateral agreement is concluded with the host institution is checked for the applicants who pass the exam and are included in the main list.

The list of existing agreements is available on the following link:

<https://erasmus.istinye.edu.tr/partner-universities>

- The applicants who are in the main list but whose department/does not have the necessary bilateral agreement until the end of the working hours on **Friday, September 06, 2019 will be deleted from the main list**. They will be replaced with the students in the waiting lists.

Quota: 4

*All Colleges/Faculties/Institutes will be evaluated in the general order without any quota classification.

*If they demand, students in the waiting list can benefit from mobility without grant.

Number of Days with Grants: The mobility for education is planned to be funded with grants for minimum one term (5 months). The number of days with grants will become definite upon the closure of applications and will be announced along with main/waiting list.

*Upon the closure of application, date and time information for the Foreign Language Exam will be announced on erasmus.istinye.edu.tr.

IMPORTANT INFORMATION:

- In the student selection, proficiency in foreign language at minimum **B2 level** will be required, and the students below the threshold will be deemed ineligible.
- If students who did not take the Foreign Language Exam following the application without any force majeure reapply to any mobility activity within the scope of higher education, their weighted selection scores will be dropped by “-5 points”.
- Students who waive from their entitlement to Erasmus mobility have to notify their waiver within 15 days from the date of announcement of the results. Otherwise, a penalty of “-10 points” will be applied to their next Erasmus mobility application.